---- Forwarded message -----

**From:** Robert James <rcjames2502@yahoo.co.uk>

**To:** "kwyau126@yahoo.com.hk" <kwyau126@yahoo.com.hk>; Amit p <pahuja83@gmail.com>; "nkosana@rocketmail.com" <nkosana@rocketmail.com>

**Sent:** Wednesday, 7 September 2022 at 21:20:03 GMT+2

**Subject:** Notes from SRM Meeting - 7/9/2022

Hi All,

As discussed, I have setup another meeting for Monday 12th September @ 1930h UK / 2030h CET (invitation below).

This meeting will be used to go through report that we have compiled, to make sure we are all happy with it (or not) and suggest any changes.

**Meeting notes -**

The following tasks have been allocated as per the discussions -

**Rob**

Work on the introduction to the report, ensure it is concise

State which Threat methodologies were used to assess the risks - business now, and for the business after digitisation

I will also try and tidy up the Threat Tree a little bit, and make it clearer that it is using Boolean OR not AND for all of the risks within the individual categories.

We should check with the Tutor, that embedding this as a picture, is not “cheating” with the word count.

**Nkosana**

Take the table that was created, with all of the different categories, and split it into 2 sections - business risks and digestion risks

Rework and reduce the word count to as small an amount as possible, whilst keeping the points clear

**Kwok**

Complete the recommendations section

**Amit**

Please look through the report periodically between now and Monday evening, and let us know of any suggestions that you have.

Thanks and regards

Rob

**From:** Robert James <rcjames2502@yahoo.co.uk>

**To:** "kwyau126@yahoo.com.hk" <kwyau126@yahoo.com.hk>; Amit p <pahuja83@gmail.com>; "nkosana@rocketmail.com" <nkosana@rocketmail.com>

**Sent:** Monday, 12 September 2022 at 20:59:06 GMT+2

**Subject:** Re: Notes from SRM Meeting - 7/9/2022

Hi all,

Thanks again for joining the call.

Please find below, the next meeting invitation for Thursday 15th September @ 2000h UK / 2100h CET.

Meeting Notes -

Nkosana to finish off the different Risk tables.

This will allow us to have a “final” word count for the whole document.

At this point, we will consider making changes to the introduction and questions at the end.

We will review the document on Thursday during the meeting, with the aim of submitting the document for assessment on Friday at the latest.

rgds

Rob

On 20.10.2022, at 17:18, Nkosana Mlambo <[nkosana@rocketmail.com](mailto:nkosana@rocketmail.com)> wrote:

Hi All,

I have updated the document, and attached a copy for final review, I think we can submit if everyone is happy so we can focus on e-portfolio work which is a lot and 40% scale.

Presentation and Structure should be fine.

Formatted the document accordingly. (12 Ariel,2.5 Margins),

spelling and grammar checked and proof-read.

in text citations and references fixed

added the conclusion

word count: 2014 words

Regards,

Nkosana

**From:** Nkosana Mlambo <nkosana@rocketmail.com>

**To:** kwyau126@yahoo.com.hk <kwyau126@yahoo.com.hk>; Amit p <pahuja83@gmail.com>; Robert James <rcjames2502@yahoo.co.uk>

**Sent:** Thursday, 13 October 2022 at 18:24:33 GMT+2

**Subject:** Re: Study Group meeting - Thursday 13th October

Hi All,

Just to prep up for the meeting and be on the same page.

I Have has a look at the draft so far. We just need to take these into consideration so final product is in sync, with guidance from Doug's coming from the last seminar.

**Quality and Supply Chain risks part**

Risk methodology needs to be strictly **quantitative**. we can all make a decision on which method to use, I will incorporate these after – not sure if we should continue with the cvss – or conduct a monte carlo simulation with the results.

**DR/ BC – Last part. We need to focus on the below part to answer the question**

A High level diagram needs to be included – it should depict an Active/Active scenario (Hot standby site) to align with the RTO and RPO. recommended platform weighing in vendor lock-in potential problems.

Ms O’dour has also recommended that if the business is to be digitalised, there should also be put into place a business continuity/ disaster recovery (DR) strategy that will ensure that the business’ online presence could continue in the event of a disaster affecting the shop premises. The online shop needs to be available 24/7/365 with a less than 1 minute changeover window should DR need to be invoked. She has also recommended that the business cannot afford to lose more than 1 minute of data. Your team are tasked with the job of designing a DR solution that meets Ms. O’dour’s requirements. She also wants you to recommend the platform that should be chosen to host the solution and to provide advice on vendor lock-in. **(Knowledge and Understanding weighted at 10%, Criticality weighted at 10%, Use of relevant sources weighted at 5%)**.

**Recommendations part**

This can only be done once the quality and supply chain risk enumeration/methods/assumptions/calculations with explanations/results are done. DR section needs to be completed as well.

Can we also please go through the reading list from unit 7-10 and go through last recorded seminar, these provide helpful info. we can then submit the assignment as early as possible so we can go through our e-portfolios.

Hope to see you all at our meeting later today.

Regards,

Nkosana

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**From:** Nkosana Mlambo <nkosana@rocketmail.com>

**To:** Amit P. <pahuja83@gmail.com>; KW YAU <kwyau126@yahoo.com.hk>; Robert James <rcjames2502@yahoo.co.uk>

**Sent:** Friday, 16 September 2022 at 15:36:16 GMT+2

**Subject:** SRM\_Group3\_Assignment 2\_Executive Summary Draft

Hi All,

I have compiled a format to guide us on the next report - aligned with the grading criteria.

Can we please upload it on google docs, so we can start working from the document to make things easier on our next meeting and to start contributing where we can in the meantime

Regards,

Nkosana